

APPLICATION FOR RESIDENTIAL TENANCY

This form is used by prospective Tenants applying for housing through Cornerstone Housing Limited (CHL). Applications must be accompanied by either a Centrelink Statement of Income, a Statement of Income from your Employer, three months consecutive Payslips, or last financial year's Taxation Assessment showing taxable income.

By signing this application, the prospective Tenant(s) declares that the information herein is true and correct. The Tenant(s) must not give false or misleading information in this application and to do so is an offence pursuant to s 51 of the Residential Tenancies Act of 1995 (as amended).

PROPERTY DETAILS

Address: _____

Weekly Rent: \$ _____ Fortnightly Rent: \$ _____

Bond: \$ _____ Bond Type: Cash Housing SA Guarantee

Earliest Start Date: _____

APPLICANT 1 DETAILS

Salutation: Mr. Mrs. Miss. Ms. Other _____

Surname: _____ Christian Name: _____

Date of Birth: _____ Drivers Licence: _____ State Of Licence: _____ Expiry Date: _____

Email: _____ Mobile Number: _____

Postal Address: _____

EMERGENCY CONTACT

Name: _____ Relationship: _____

Phone: _____ Email: _____

VEHICLE

Primary Vehicle Car Motorbike N/A Make and Model _____

Registration No. _____

CURRENT RESIDENCE

Rent - Private Rent – Community Housing Rent - Other Own my property Homeless

Address: _____

Length of Stay: _____ Years _____ Months Fortnightly Rent \$ _____

Bond Refunded? Yes No If No, Why Not? _____

Landlord/Agent Phone: _____ Reason for Leaving: _____



PREVIOUS RESIDENCE

Rent - Private Rent – Community Housing Rent - Other Own my property Homeless

Address: _____

Length of Stay: _____ Years _____ Months Fortnightly Rent \$ _____

Bond Refunded? Yes No If No, Why Not? _____

Landlord/Agent Phone: _____ Reason for Leaving: _____

CURRENT EMPLOYMENT

Employed Student Unemployed Self-Employed

Company: _____ Address: _____

Employer/Manager: _____ Contact Details: _____

INCOME

Employment Income (PA) \$ _____ Proof of Income Supplied: _____

Other Income (PA) \$ _____ Proof of Income Supplied: _____

DEPENDENTS

Name _____ DOB _____

Name _____ DOB _____

Name _____ DOB _____

CHARACTER REFERENCES (Unrelated)

Name _____ Relationship _____ Phone Number _____

Name _____ Relationship _____ Phone Number _____

OTHER INFORMATION

Are you of Aboriginal or Torres Strait Islander Descent? Yes No Do you have any disabilities? Yes No

Do you have any pets that need to be considered? Yes No Is your pet a service animal? Yes No

Pet Type: _____ Breed: _____ Is your pet desexed? Yes No

Pet Type: _____ Breed: _____ Is your pet desexed? Yes No

APPLICANT 2 DETAILS

Salutation: Mr. Mrs. Miss. Ms. Other _____

Surname: _____ Christian Name: _____

Date of Birth: _____ Drivers Licence: _____ State Of Licence: _____ Expiry Date: _____

Email: _____ Mobile Number: _____

Postal Address: _____

EMERGENCY CONTACT

Name: _____ Relationship: _____

Phone: _____ Email: _____

VEHICLE

Primary Vehicle Car Motorbike N/A Make and Model _____

Registration No. _____

CURRENT RESIDENCE

Rent - Private Rent – Community Housing Rent - Other Own my property Homeless

Address: _____

Length of Stay: _____ Years _____ Months Fortnightly Rent \$ _____

Bond Refunded? Yes No If No, Why Not? _____

Landlord/Agent Name: _____ Landlord/Agent Email: _____

Landlord/Agent Phone: _____ Reason for Leaving: _____

PREVIOUS RESIDENCE

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Address: _____

Length of Stay: _____ Years _____ Months Fortnightly Rent \$ _____

Bond Refunded? Yes No If No, Why Not? _____

Landlord/Agent Name: _____ Landlord/Agent Email: _____

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CURRENT EMPLOYMENT

Employed Student Unemployed Self-Employed

Company: _____ Address: _____

Employer/Manager: _____ Contact Details: _____



INCOME

Employment Income (PA) \$ _____ Proof of Income Supplied: _____

Other Income (PA) \$ _____ Proof of Income Supplied: _____

DEPENDENTS

Name _____ DOB _____

Name _____ DOB _____

Name _____ DOB _____

CHARACTER REFERENCES (Unrelated)

Name _____ Relationship _____ Phone Number _____

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OTHER INFORMATION

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DECLARATION

I hereby apply to rent the above property from the Owner, managed by Cornerstone Housing Ltd (CHL) under a Residential Tenancy Agreement

I acknowledge that this application is subject to the approval of the Owner and CHL.

I declare that to the best of my knowledge and belief that the information supplied in or attached to this application is true and correct and that all relevant information has been included and given of my own free will.

I declare that I am not bankrupt, and am over the age of eighteen years.

I acknowledge receipt of the CHL Privacy Statement and give consent to CHL to use my personal information to perform its duties in relation to tenancy functions, maintenance functions, and administration functions.

I authorise CHL to obtain personal information in relation to this application and any of the contents through:

- 1) My personal referees and employer(s)
- 2) The Landlord/Agent of my current or previous residence,
- 3) Any record, database, listing of defaults by tenants

If I default under a rental agreement, CHL may disclose details of any such default to any tenant database, and to agent/landlords of properties I apply for in the future.

APPLICANT 1

APPLICANT 2

X _____
Signature Date

X _____
Signature Date

PRIVACY DISCLOSURE FORM

This form provides information about how we use your personal information, as required by the Australian Privacy Principles in the Privacy Act 1988, and seeks your consent to disclosures to the TICA Group of companies (TICA) in specified circumstances. If you do not consent to the disclosure of your personal information to TICA we cannot process your application. As a professional asset manager we collect personal information about you. The information we collect can be accessed by you by contacting our office.

Primary Purpose

Before a tenancy is accepted we collect your information to assess the risk to our clients in providing you with a property you have requested to rent and if considered acceptable provide you with a tenancy for the property. In order to assess your application we disclose your personal information to: The Lessor / Owners for approval or rejection of your application, TICA Default Tenancy Control Pty Ltd and TICA Assist Pty Ltd to assess the risk to our clients and verify the details provided in your tenancy application, Any other persons to validate information supplied in your application and Other Real Estate Agents to assess the risk to our clients

Secondary Purpose

During and after the tenancy we may disclose your personal information to: Trades people to contact you for repairs and maintenance of the property, Tribunals or Courts having jurisdiction seeking orders or remedies, Debt Collection Agencies and affiliated industries, TICA Default Tenancy Control Pty Ltd to record details of your tenancy history, Lessors / Owners insurer in the event of an insurance claim and Future rental references to other asset managers / owners.

TICA Statement

As the TICA Group may collect personal information about you, the following information about the TICA Group is provided in accordance with the Australian Privacy Principles in the Privacy Act 1988. TICA Default Tenancy Control Pty Ltd (ABN 84 087 400 379) is a tenancy database that records tenants personal information from its members including tenancy application inquiries and tenancy history. TICA Assist Pty Ltd (ABN 28137 488 503) is a database company that records information from mercantile agents and associated industries. In accordance with the Australian Privacy Principles you are entitled to have access to any personal information that we may hold on any of our databases. To obtain your information from the TICA Group proof of identity will be required and can be made by mail to: TICA Public Inquiries PO BOX 120, CONCORD NSW 2137 a fee of \$19.80

TICA Primary Purpose

The TICA Group collects information from its members and provides such information to other members as a risk management system for the purpose of assessing a tenancy application. The TICA Group does not provide any information that it collects to any other individual or organization other than its own group of companies for any other purpose other than assessing a tenancy application or risk management system or locating system other than government departments and or agencies allowed by law to obtain information from the TICA Group.

The personal information that the TICA Group may hold is as follows: Name, date of birth, drivers license number, proof of age card number and or passport number (except Australian) and address at time of making a tenancy application, comments made by a TICA member in relation to your tenancy, which members you rented through and which members you applied to and which members are seeking you.

Name _____

Signature _____ Date _____

Name _____

Signature _____ Date _____